



Nautilus Boutique Hotel  
Santa Teresa, Costa Rica  
[www.hotelnautiluscostarica.com](http://www.hotelnautiluscostarica.com)

**Credit Card Authorization Form**

**Please fill out the form & sign**

I, \_\_\_\_\_, hereby authorize to: "Nautilus Boutique Hotel" (Nautilus Holdings, S.R.L.) to charge \$ \_\_\_\_\_ to my credit card.

I will be arriving on: \_\_\_\_\_ and departing on: \_\_\_\_\_

Total nights: \_\_\_\_\_

Type of Room: \_\_\_\_\_

Number of persons: \_\_\_\_\_

Credit card: (Visa) (Master) # \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Issue date or Security Code:

\_\_\_\_\_

I have read and accept the conditions of the reservation and I agree to pay the amount here authorized, even though I have not signed the original charge note or voucher.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please fill & sign this form & return it via e-mail to [info@hotelnautiluscostarica.com](mailto:info@hotelnautiluscostarica.com).

**Please note: For your security, please send an image of both sides of your credit card with this form.**



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## PayPal

Please send PayPal deposits to: [info@hotelnautiluscostarica.com](mailto:info@hotelnautiluscostarica.com).

## Wire Transfers

Deposits can be made on-line via PayPal or directly to our bank account via wire transfer.

Please send the confirmation slip and/or reference number to our email address: [info@hotelnautiluscostarica.com](mailto:info@hotelnautiluscostarica.com).

## Bank Information

Bank: Banco Nacional de Costa Rica  
Account number: 200-02-090-005725-9 (US Dollars)  
Account name: Nautilus Holdings S.R.L (beneficiary)  
Swift Code: BNCRCRSJ  
IBAN: CR7115109020020057251  
Agency: Playa Carmen #191

## Bank Address

Banco Nacional  
Santa Teresa, Cobano  
Centro Comercial  
Playa Carmen

## Hotel Address

Nautilus Boutique Hotel  
Santa Teresa, Cobano  
75 Meters east of Hostel Brunellas



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## Reservation & Cancellation Policy

1. All reservations must be guaranteed by a signed credit card form, by a wire transfer, or by a PayPal deposit.
2. We require a photo of the front and back of your credit card if you pay via PayPal or bank wire transfer, in the event of a no show.
3. We require a 20% deposit of the total amount of the reservation to secure your room.
4. Cancellation Policy:
  - a. 46 days or more prior to arrival date: 25% penalty, minus bank fee.
  - b. 45 - 30 days prior to arrival date: 50% penalty, minus bank fee.
  - c. 30 days or less prior arrival: 100% penalty, minus bank fee.
5. Please note the hotel has one month to refund the money.
6. All cancellations must be requested by written form, sent by e-mail to [info@hotelnautiluscostarica.com](mailto:info@hotelnautiluscostarica.com).
7. Reserving the entire hotel requires a non-refundable deposit of \$600 and minimum 30-day cancellation notice. Cancellations with less than 30 days notice and no-shows will be charged the full amount unless the hotel can be re-booked.
8. Payment: Major credit cards, wire transfers, PayPal, cash.
9. Room rates include taxes (currently 13%).
10. Rates quoted are per night, based on double occupancy.
11. Additional guests are \$25 per night.
12. Promotional rates, if quoted, are for cash only.
13. There is a 5% charge for all credit card transactions.



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## Child Policy

Rate per child, per night is \$25 USD + tax. Maximum two children per Villa, please. Children 2 years of age or older are considered as adults, paying additional guest Rate of \$25 USD + tax.

## General Info

1. Guest rules are for the comfort of all, so please, only fresh-air smoking is allowed. Our Villas are smoke-free!!! Please smoke on the patio or outside of the property.
2. We regretfully do not allow pets.
3. We are happy to make dinner reservations with advance notice. We can assist you with booking all transportation, activities, spa services, and more.
4. We have a vegan & vegetarian organic restaurant at our hotel called *Olam Pure Food*.
5. We do not accept travelers' check.
6. Check out: 11:00 am
  - a. Late check out requests must be made with reception at the time of check-in and is subject to availability.
  - b. If late check out is not approved by management or reception and you check out after 11:00 am, \$25 is charged per hour.
7. Check in: 14:00 pm (2:00 pm)